

AGENDA MANAGEMENT SHEET

Name of Committee Overview And Scrutiny Co-ordinating Group

Date of Committee 17 January 2007

Report Title Draft Programme for Annual Reports to Council

Summary This report sets out a suggested draft programme for annual reports of Overview and Scrutiny Committees to full Council

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Would the recommended decision be contrary to the Budget and Policy Framework? No.

Background papers none

CONSULTATION ALREADY UNDERTAKEN:-

Details to be specified

- Other Committees
- Local Member(s) N/A
- Other Elected Members Cllr Ken Browne
- Cabinet Member Cllr Bob Stevens
- Chief Executive Jim Graham
- Legal Sarah Duxbury
- Finance
- Other Chief Officers David Carter
- District Councils
- Health Authority
- Police
- Other Bodies/Individuals

FINAL DECISION YES

SUGGESTED NEXT STEPS:

Details to be specified

Further consideration by this Committee

To Council

To Cabinet

To an O & S Committee

To an Area Committee

Further Consultation

Agenda No

Overview And Scrutiny Co-ordinating Group - 17 January 2007.

Annual Reports – Draft Programme

Report of the Strategic Director of Performance and Development

Recommendation

That the Group approves the draft programme

1.0 Introduction

Members may recall that, back in 2004, we looked at a move towards the themed Council meetings using the reporting of individual overview and scrutiny committees (with one or two reporting to each programmed Council meeting) as a basis. Reports were presented by the Chairs of each Overview and Scrutiny Committee throughout 2004/05 with Cabinet members giving verbal responses and comments. An attempt was also made to match the reports to the timing of policy plans being approved by Council.

There is an evident desire across all groups to increase the engagement of members through both executive and scrutiny channels. This was discussed by Leaders Liaison Group in May 2006 (within the context of Jim Graham's discussion papers on Community Governance and Overview and Scrutiny). It was agreed that Council meetings were an important arena for debate but needed to be more engaging. It was agreed that reports from overview and scrutiny be resurrected and that reports from Cabinet portfolio holders be introduced.

The Council has now also agreed an approach to overview and scrutiny that makes specific reference to the annual reporting of each overview and scrutiny committee.

Leaders Liaison Group considered a draft programme at its meeting on 9 November 2006 and referred the proposal to this Group for consideration. The appendix sets out how the proposed reporting programme might tie up with portfolio holder reports and other issues to be considered by council (timing based on past experience although to be confirmed by Strategic Directors).

2.0 Draft Programme

In essence the following has been suggested as an appropriate programme for receiving annual reports from the Overview and Scrutiny Committees to full Council.

20 Feb 07	Community Protection OSC
20 Mar 07	Environment OSC
15 May 07	Children Young People & Families OSC
26 June 07	Resources Performance & Development OSC
17 July 07	Adult & Community Services OSC
11 Sept 07	Health OSC
30 Oct 07	Economic Development OSC

DAVID CARTER
Strategic Director of
Performance and
Development

Shire Hall
Warwick

28 December 2006

Draft reporting programme for Council

Appendix

2007	Cabinet portfolio	O&S Committee	Other items
6 February			Budget (including Medium Term Financial Plan)
			Treasury Management Statement
			Auditor's Letter
20 February	Leader and Deputy-overall strategy and performance issues		
	Community Protection	<i>Community Protection O&S</i>	Domestic Violence Strategy
20 March	Environment	<i>Environment O&S</i>	LAA Development – final Report prior to implementation on 1 April
			IRMP Action Plan?
			Food Law Enforcement Plan?
			Local Transport Plan
			Older People's Strategy – (now a Joint plan with Health).
15 May AGM	Children, YP&F-	<i>Children, YP&F O&S</i>	Children and Young Peoples Plan
	Schools		Annual Report on Standards
			Corporate Business Plan
26 June	Resources	<i>Resources, Performance & Development O&S</i>	Statement of Accounts 2006/07
	Performance and Development		Member Allowances (timescale for review/report to be agreed).
17 July	Adult, Health and Community	<i>Adult and Community Services O&S</i>	Adult & Community Learning Plan
			Youth Justice Plan 2007/08
11 September	Deputy Leader	<i>Health O&S</i>	
30 October	Economic Development	<i>Economic Development O&S</i>	